



**LIFESPAN RESPITE**  
**Program of The Arc of Jackson County**

2860 State Street  
Medford, OR 97504  
541-821-8764 (Phone)  
541-776-6215 (Fax)  
www.thearcjackson.org

**Family Intake**

Welcome to Lifespan Respite! We are pleased that you have chosen to enroll with our information and referral program.

Lifespan maintains a current listing of self-employed respite care providers, volunteer organizations and center-based programs that are available to provide respite care and related services to families and individuals in our community. **Referred providers are not employees of Lifespan Respite or The Arc of Jackson County.**

**Please complete the following questions, sign and return by fax or mail to the above address.**

Your name: \_\_\_\_\_ Phone: \_\_\_\_\_ Date \_\_\_\_\_

Name of Person needing care: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

E Mail Address: \_\_\_\_\_

Primary language spoken in home: \_\_\_\_\_ What other languages do you speak? \_\_\_\_\_

**Your Respite Care Needs:**

How many individuals in your home need care at one time? \_\_\_\_\_  
(this can be other family members such as siblings or other individuals with special needs - please fill out a separate form for each individual needing respite)

Where would you prefer to have care provided? \_\_\_ Providers home \_\_\_ Family's home  
\_\_\_ Center Based \_\_\_ Foster Care/Group Home \_\_\_ Camp/Recreation \_\_\_ Other-Specify \_\_\_\_\_

Does anyone smoke in your home? \_\_\_ Yes \_\_\_ No  
Would you prefer to have a non-smoking provider? \_\_\_ Yes \_\_\_ No

When would you like to have respite? Days: \_\_\_ S \_\_\_ M \_\_\_ T \_\_\_ W \_\_\_ TH \_\_\_ F \_\_\_ S  
Hours: From \_\_\_\_\_ am/pm: To \_\_\_\_\_ am/pm Flexible? \_\_\_



**Information on person needing care:**

Age of person needing care: \_\_\_\_\_ DOB \_\_\_\_\_ M \_\_\_\_\_ F \_\_\_\_\_

Type of disabling condition of person needing care \_\_\_\_\_

Do you have special equipment in your home to assist in the care of this person? \_\_\_ Yes \_\_\_ No

Specify: \_\_\_\_\_

Race/Ethnicity of person needing care (Optional)

Asian American \_\_\_\_\_ African American \_\_\_\_\_ Hispanic/Latino \_\_\_\_\_  
Native American \_\_\_\_\_ Caucasian \_\_\_\_\_ Multiple-Racial Heritage \_\_\_\_\_  
Other (specify) \_\_\_\_\_

**Level of skill and experience needed (see Level of Care Chart):**

Care Level: \_\_\_ Level I (Basic) \_\_\_ Level II (Moderate) \_\_\_ Level III (Intense, skilled care needed)

**Care Categories:** (Check all that apply)

\_\_\_ Medically Fragile \_\_\_ Physical Disability \_\_\_ Emotional/Mental Disability  
\_\_\_ Developmental Disability \_\_\_ Seizure Disorder \_\_\_ At risk of Abuse/Neglect  
\_\_\_ Hearing Impairment \_\_\_ Visual Impairment \_\_\_ Speech/Lang Impaired  
\_\_\_ Alzheimer=s/Dementia \_\_\_ Stroke \_\_\_ Other Health Related  
\_\_\_ Infectious diseases \_\_\_ TBI \_\_\_ Hospice

**Specific Care Needs:**

\_\_\_ Female Care Needs \_\_\_ Male Care Needs \_\_\_ Toileting Assistance  
\_\_\_ Assist w/Medications \_\_\_ Special Feeding \_\_\_ Adaptive Equipment  
\_\_\_ Immobile \_\_\_ Heavy Lifting \_\_\_ Constant Supervision  
\_\_\_ Sign Language \_\_\_ Bilingual \_\_\_ Non-smoking  
\_\_\_ Allergies (foods, pets, etc) \_\_\_ Verbal Aggression \_\_\_ Physical Aggression

Explain allergies: \_\_\_\_\_

\_\_\_ Transportation \_\_\_\_\_ Other (specify) \_\_\_\_\_

**Transportation:** Will you be asking your caregiver to provide transportation? \_\_\_ Yes \_\_\_ No

If yes, will you be using your car or the caregiver 's car? \_\_\_ My car \_\_\_ Caregiver 's car

**Note:** Families are encouraged to request proof of liability insurance - for home and vehicle.

**Current Assistance:**

Are you (or your person needing care) currently receiving assistance from any of the following:

\_\_\_ SSI \_\_\_ Oregon Health Plan \_\_\_ Mental Health thru OHP  
\_\_\_ DD Family Support Svc (0-17) \_\_\_ DD In-Home Svcs (Children, intensive, CIIS)  
\_\_\_ DD In-Home Svc (Adults Comp) \_\_\_ Crisis/Diversion Svcs (children & Adults)  
\_\_\_ Disability Services Office \_\_\_ Brokerage Services \_\_\_ Family Caregiver Support Prg (OAA)  
\_\_\_ Developmental Disability Services \_\_\_ OPI (Or Project Independence) \_\_\_ Veterans Benefits  
\_\_\_ Lifespan Respite Managed stipend funds Other (explain) \_\_\_\_\_



# Lifespan Respite



## *Consent for Respite Care Services and Release Form*

**The undersigned have been fully informed of the scope and nature of Lifespan Respite, a program of the The Arc of Jackson County, known as The Arc.**

**I understand Lifespan is acting only as a referral service between those individuals seeking services and those individuals willing to provide services. The referred Provider is not an employee of Lifespan nor The Arc and assumes no responsibility for provider's actions or inactions. I understand it is my responsibility to interview and/or screen providers prior to their providing services.**

**I am aware of the concern and risk involved in caring for individuals with special needs. I understand the person receiving care by a care provider referred by Lifespan, may suffer an illness or injury.**

**I hereby agree to waive, release, discharge and hold The Arc of Jackson County and The Arc's Lifespan Respite program harmless from any and all claims, demands, actions, or suits which may arise or in any manner relate to conduct of a provider who referred to the undersigned by Lifespan. This waiver and release includes, but is not limited to claims for personal injury, property damage, and any other claims based upon negligent, intentional, or reckless conduct of a provider.**

**I have read the foregoing release and understand its contents.**

---

**Signature of Parent/Guardian**

**Date**

---

**Signature of Person Receiving Care if over 18**

**Date**

## Level of Care Determination Chart

**Note:** Individuals needing care may or may not have all the care needs reflected in the given care chart, or they may have needs in multiple care levels. Please circle each level of the category to identify care needs.

<u>Category</u>	<u>Level I Basic</u>	<u>Level II Moderate</u>	<u>Level III Intense</u>
<b>Feeding</b>	<b>Independent; functions close to age level; needs meal prep &amp; serving</b>	<b>Verbal cueing; Close supervision for stuffing, choking etc.</b>	<b>Food pump; g-tube; Cannot feed self</b>
<b>Bathing</b>	<b>With minimal support</b>	<b>Verbal cueing; close supervision</b>	<b>Unable to assist; sponge bath</b>
<b>Dressing</b>	<b>Independent w/minor support (selection of clothing)</b>	<b>Verbal cueing; Some assistance w/ closures</b>	<b>Unable to assist care provider</b>
<b>Toileting</b>	<b>Only needs reminders; Child (0-10) diapering</b>	<b>Verbal cueing; some assistance; adult diapering</b>	<b>Needs full assistance with personal care; catheter care</b>
<b>Mobility</b>	<b>Independent Age appropriate with minor supports</b>	<b>Help with transfers; stand by assist; cane, braces, walker</b>	<b>Unable to help with positioning or movement; wheelchair</b>
<b>Medication</b>	<b>Able to take oral meds with direction</b>	<b>Close supervision required; multiple meds</b>	<b>Requires med mgmt.; injections; suppositories</b>
<b>Medical Supervision</b>	<b>None/age appropriate</b>	<b>Needs preventative monitoring; oxygen therapy</b>	<b>Special equipment monitoring; Trach care; contagious diseases</b>
<b>Communication</b>	<b>Age appropriate</b>	<b>Speech Impaired Visually Impaired Hearing Impaired</b>	<b>Requires special skills- interpreter; sign language; pic symbols</b>
<b>Behavior</b>	<b>Age appropriate</b>	<b>Needs some management; verbal cueing; responsive to direction</b>	<b>Self-injurious; aggressive; wanderer; runner; screamer; no safety concepts; requires 1:1 supervision</b>
<b>Seizures</b>	<b>None</b>	<b>Active medical supervision; semi-controlled w/ meds</b>	<b>Uncontrolled; multiple types; long duration; history</b>